



SUMMER BREAK SHUTDOWN CHECKLIST

- ☐ **Consolidate food into one refrigerator or freezer and turn off the units that are empty**

Save energy and reduce utility bills

- ☐ **Disconnect appliance electrical connections**

Reduce energy consumption and eliminate fire hazards

- ☐ **Disconnect gas connections**

- **Close the gas valve on equipment with a pilot light**

Avoid gas leaks and prevent safety hazards

- ☐ **Disconnect water supplies**

Reduce the chance of leakage and flooding

- ☐ **Thoroughly clean and dry equipment**

Defend against rust, odor, mold & mildew

Note: Consult your equipment manual for recommended cleaning solutions

- ☐ **Drain tanks or water reservoirs**

Prevent against rust, odor, mold & mildew

- ☐ **Apply stainless steel cleaner & polish**

Protect and shine to maintain appearance

- ☐ **Lubricate chains, drive mechanisms, and bearings**

Avoid corrosion and seizing

- ☐ **Store equipment in a dry location**

Prevent corrosion and rust

- ☐ **Prop open refrigeration equipment doors**

Fend off odor, mold & mildew

- ☐ **Cover equipment**

Keep out dust, grease, and other contaminants